



COMPLIANCE REPORT

**For the year 2008-09 for
Extension of Approval for the
academic year 2009-10**

Submitted By

**INTERNATIONAL MANAGEMENT INSTITUTE
B-10, 30 & 31, QUTAB INSTITUTIONAL AREA
TARA CRESCENT, NEW DELHI-110016**

Col. B R Kapoor (Retd.)
Registrar

26 August 2008

Dr. S P Singh
Regional Officer
AICTE
North Western Regional Office
#1310, Sector 42-B
Chandigarh-160036

Sub: Submission of Compliance-cum-Progress Report alongwith Mandatory Disclosure in the prescribed format to the concerned Regional Office by 31.08.08

Dear Dr. Singh,

Kindly refer to your letter No.NWRO/3604 dated 05/08/2008 on the above mentioned subject.

As per your letter, we are pleased to enclose **Two Sets of Compliance-cum-Progress Report alongwith Mandatory Disclosure for the year 2008-09 for Extension of Approval for the academic year 2009-10** in the format prescribed for this purpose.

This information is also available on our web site www.imi.edu. We are also enclosing a Demand Draft of Rs.50,000/- bearing No.173140 drawn on Canara Bank for inspection for the academic year 2009-10.

All information provided in the **Compliance and Mandatory Disclosure** document is factual and correct. In case you have any questions, please let us know.

With kind regards,

Yours sincerely,

(B R Kapoor)

Enc. As above

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

Format for Compliance Report for the year 2008-09 to be submitted alongwith Mandatory Disclosure

- *Last date of submission of Compliance Report – 31/08/2008*
- *Compliance Report to be submitted at the concerned Regional Office.*
- *Alongwith Data Sheet for extension of approval*



All India Council For Technical Education
7th Floor Chanderlok Building, Janpath, New Delhi - 110001

Phone: (011) 23724151 to 23724157 Fax: (011) 23724162/74/76
Website: www.aicte.ernet.in

Important information for filling up the compliance report

- *The institution is required to submit two copies of the Compliance Report as per prescribed format along with mandatory disclosure to the concerned Regional Office latest by 31st August 2008.*
- *The Compliance Report should be submitted alongwith a processing fee of Rs. 50,000/- in the form of demand draft in the favour of Member Secretary, AICTE, payable at New Delhi. The compliance reports without the processing fee will not be accepted.*
- *The information in the compliance report should be filled up strictly as per the prescribed format. Compliance Reports with incomplete information will not be accepted.*
- *All the annexures should be indexed with page numbers and signed by the authorized signatory of the institution.*

FORMAT FOR COMPLIANCE REPORT

All the existing technical institutions are required to submit the following information both in the form of hard and soft copy by 31/08/2008.

1 i) Name and Address of the Institution

Name	International Management Institute	
Address	Permanent Location as approved by AICTE	Temporary Location (if applicable)
	B-10, 30 & 31 Qutab Institutional area, Tara Crescent, New Delhi – 110016	N.A.
Village		
Taluk		
District		
Pin Code	110016	
State	Delhi	
STD Code	011	Phone No: 26529240 (D), 26961437/3519, 26529237/38
Fax No.	011-26867539	E-Mail: imiinfo@imi.edu
Nearest Rly Station	New Delhi Railway Station	Distance in (Kms) : 15 kms
Nearest Airport	IGI Airport	Distance in (Kms) : 8 kms (domestic) : 12 kms (international)
Web site	http://www.imi.edu	
File No with date of first approval :		

1 ii) Information regarding Mandatory Disclosure:

- a) Whether the Mandatory Disclosure is hoisted on the institutional website: Yes No
- b) If yes, web-site address on which Mandatory Disclosure is available: <http://www.imi.edu>
- c) Whether the faculty information provided in the Mandatory Disclosure is same as being submitted in the Compliance Report. Yes No
- d) Whether the information provided in the Mandatory Disclosure is being regularly updated. Yes No , Date on which the Mandatory Disclosure was last updated: 31 May, 2008

1 iii) Whether the institution is operating at temporary location (if so provide details of permanent location alongwith survey no.)?

NO	
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2 i) Name and Address of the Society / Trust

Name	International Management Institute		
Address	B-10, 30 & 31 Qutab Institutional area, Tara Crescent, New Delhi – 110016		
Pin Code	110016	STD Code	011
Phone No.	26529240 (D), 26961437/3519, 26529237/38	Fax No.	011-26867539
E-Mail	imiinfo@imi.edu	Web site	http://www.imi.edu

2 ii) Brief details regarding background of the Trust/Society, Governing body members, etc.

IMI was registered in 1981 as an *autonomous, non-profit educational society* under the Societies Registration Act 1860. A list of governing body is enclosed as Annex-1.

3. Name and Designation of the Head of the Institution (Principal / Director)

Name	Dr. C S Venkata Ratnam				
Designation	Director	Qualification & Experience	Highest Degree	Specialization	Total Experience
		Date of Birth: March 20, 1950	PhD (1976)	HR	32 years
STD Code	011	Phone No. (O) : 26968351	Fax No.	011-26867539	
STD Code	011	Phone No. (R) : 55646463	Fax No.	--	
E-Mail	csvenkataratnam@imi.edu	Mobile No. 9871446970	Date of joining the institution: 1st January, 2005		

4. Type of Technical Institution (Tick ✓ whichever is applicable)

- i) University Dept./Constituent College of University/Deemed to be University
- ii) Central / State Government
- iii) Government Aided
- iv) Self-Financing (Minority)
- v) Self-Financing (Non-Minority)
- vi) Any other (Please specify)

[IMI was registered in 1981 as an *autonomous, non-profit educational society* under the Societies Registration Act 1860]

5. Information on Establishment of the Institution

- i) Year of Establishment 1981
- ii) Date on which first approval was accorded by the Council
 - a. One Year full-time Post Graduate Programme in International Management (PGPIM) recognized by the Ministry of Human Resources Development, Government of India (*via letter No. F.18-50/85-T-7 dated 27 January, 1986*) and AICTE (*via letter No. F.431/15-8/MCP(M)/93 dated 30 May, 2007*)
Now known as EXECUTIVE PGDM-15 MONTHS
 - b. Two Year full-time Post Graduate Programme in Management (PGP) recognized by AICTE and approved by AICTE as equivalent to MBA (*via letter No. F.No.15-8/B II/80S(M)/93 dated 31 March, 1994*)
Now known as PGDM FULL TIME
 - c. Two Year full-time Post Graduate Programme in Human Resource Management (PGPHRM)) recognized by AICTE (*via letter No. F.No.431/15-8/MCP(M)/93 dated 12 June, 2006*)
Now known as PGDM(HR) FULL TIME
 - d. Three Year part-time Post Graduate Programme in Management (PGPM) [2001-2004] recognized by AICTE (*via letter No. F.No.15-8/B II/80S(M)/93 dated 31 March, 1994*)
Now known as PGDM PART TIME

iii) Year of Commencement of the first batch

Name of the Programme	Year of Commencement of the first batch
Two Year full-time Post Graduate Programme in Management (PGP) recognized by AICTE and approved by AICTE as equivalent to MBA Now known as PGDM FULL TIME	1993
Two Year full-time Post Graduate Programme in Human Resource Management (PGPHRM)) recognized by AICTE Now known as PGDM(HR) FULL TIME	2006
Three Year part-time Post Graduate Programme in Management (PGPM) recognized by AICTE Now known as PGDM PART TIME	1986
One Year full-time Post Graduate Programme in International Management (PGPIM) recognized by the Ministry of Human Resources Development, Government of India and AICTE Now known as EXECUTIVE PGDM-15 MONTHS	1984

iv) Details of Last extension letter with year of approval: May 22, 2008 for the academic year 2008-2009

9. i) AICTE approved existing course(s) of study during academic year 2008-2009

			AICTE Approved Intake during last 4 years								Status of Accreditation (Validity period)
Courses	1 st Year of approval by AICTE (give approval ref. no. & date)	2008-2009		2007-2008		2006-2007		2005-2006			
		Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions		
UG(FT)	No Undergraduate Courses										
UG(PT)	No Undergraduate Courses										
PG(FT)	Two Year full-time Post Graduate Programme in Management (PGP) recognized by AICTE and approved by AICTE as equivalent to MBA Now known as PGDM FULL TIME	<u>(Letter No. F.No.15-8/B II/80S(M)/93 dated 31 March, 1994)</u>	120	120 (2008-10)	120	120 (2007-09)	120	118 (2006-08)	120	123 (2005-07)	2008-09
PG(FT)	Two Year full-time Post Graduate Programme in Human Resource Management (PGPHRM)) recognized by AICTE Now known as PGDM(HR) FULL TIME	<u>(Letter No. F.No.431/15-8/MCP(M)/93 dated 12 June, 2006)</u>	60	60 (2008-10)	60	36 (2007-09)	60	46 (2006-08)	N.A.	N.A.	2008-09
PG(FT)	One Year full-time Post Graduate Programme in International Management (PGPIM) recognized by the Ministry of Human Resources Development, Government of India and AICTE Now known as EXECUTIVE PGDM FULL TIME	<u>(Letter No. F.431/15-8/MCP(M)/93 dated 30 May, 2007)</u>	60	60	60	38	60	30	60	18	2008-09
PG(PT)	Three Year part-time Post Graduate Programme in Management (PGPM) recognized by AICTE Now known as PGDM PART TIME	<u>(Letter No. F.No.15-8/B II/80S(M)/93 dated 31 March, 1994)</u>	60	38 (2008-11)	60	32 (2007-10)	60	49 (2006-09)	60	36 (2005-08)	2008-09

FT: Full Time, PT: Part Time

9. ii) Whether any excess admissions over and above the sanctioned strength are made ? If yes, Give details.

S. No.	Courses	Sanctioned Intake 2008-2009	Actual Admissions	No. of Excess Admissions	Reasons
1	Two Year full-time Post Graduate Programme in Management (PGP) recognized by AICTE and approved by AICTE as equivalent to MBA Now known as PGDM FULL TIME	120	120 (2008-10)	0	N.A.
2	Two Year full-time Post Graduate Programme in Human Resource Management (PGPHRM)) recognized by AICTE Now known as PGDM(HR) FULL TIME	60	60 (2008-10)	0	N.A
3	One Year full-time Post Graduate Programme in International Management (PGPIM) recognized by the Ministry of Human Resources Development, Government of India and AICTE Now known as EXECUTIVE PGDM FULL TIME	60	60 (2008-09)	0	N.A
4	Three Year part-time Post Graduate Programme in Management (PGPM) recognized by AICTE Now known as PGDM PART TIME	60	38 (2008-11)	0	N.A

9 iii) Is the Institution offering M. Phil or a Doctoral programmes ? if yes, give details

S. No.	Program	Specialization	Intake
1.	Fellow Programme in Management (Ph.D Level)	<p>IMI launched opportunities for advanced study and research leading to the Fellow Programme (approved by AICTE) in management in the year (2008-2009). The primary focus of the programme is to prepare qualified candidates for academic careers in research and teaching. The Programme offers Full Time courses in the following areas:</p> <p>Finance, Marketing, Accounting, Economics, Quantitative methods and Econometrics, Information Technology, Strategic Management, Operational Management, Supply Chain Management, International Business, International finance, Organisation Behaviour, Human Resource Management.</p> <p>All Indian residents joining the Fellow Programme will be given a fellowship of Rs.15,000 per month. Candidates receiving fellowship from other agencies may choose between IMI fellowship and fellowship from any other source. IMI fellowship carries an additional amount of Rs. 20,000 for field work and other research related expenses. The additional amount will be available to each Fellow participant after the completion of course work. Foreigners are also encouraged to join the programme. The research scholars will be supervised by IMI's well experienced faculty members.</p>	Upto 10
2.	Ph. D Programme	<p>In 2007, IMI received recognition as research center from Guru Gobind Singh Indraprastha University, Delhi (A Delhi Government University) to conduct research relating to Ph.D in management discipline. The competent authority of the university has so far considered 19 faculty members as Ph.D research supervisors. We are in the process of sending academic details of the remaining faculty to the university so that there cases may also be considered as research supervisors. This programme will be offered from this year (2008-2009).</p>	Upto 10

10. i) Whether the Institution is sharing its facilities / premises with any other Institution or running any unapproved Programmes? If yes, give details.

Yes No

A. Name of the other Institutions, which are sharing the facilities

N.A.

B. Unapproved course(s) functioning in the college premises, its duration and intake

S. No.	Courses	Approving Authority	Affiliating Body	Degree / Diploma / Certificate	Duration (Years)	Sanctioned Intake	Actual Admissions during 2007-08
N.A.							

10 ii) Whether admissions under PIO / Foreign Nationals quota has been approved for your institution by the AICTE? If yes, give details.

S. No.	Courses	Sanctioned Intake 2008-2009	Actual Admissions
N.A.			

11. Status of Compliance of Specific Conditions / Deficiencies Communicated in the Last Approval/Extension of Approval by AICTE.

S.No.	Deficiencies Communicated / Specific Conditions	Compliance Report
1.	Nil	N.A.

12. (i) Particulars of the Full Time Principal/Director of the institution

Name	Dr. C S Venkata Ratnam, Director
Date of Birth	March 20, 1950
Academic qualifications (with field of specialization)	M.Com, PhD (1976)
Details of Experience (Academic / Industrial)	Earlier <ul style="list-style-type: none"> • Professor, Department of Commerce & Management Studies • Faculty Member, ASCI, Hyderabad • With IMI since January 86 to May 2004. • Rejoined IMI as Director on 05 January 2005. <p style="text-align: center;">(Refer Annex-2)</p> <ul style="list-style-type: none"> • With IMI as Professor from January 86 to May 2004. • Rejoined IMI as Director on 05 January 2005.
Date of the appointment in the present institution	<ul style="list-style-type: none"> • With IMI as Professor from January 86 to May 2004. • Rejoined IMI as Director on 05 January 2005.

12 ii) (a) *Faculty Position for the existing programme(s) (Programme-wise)

Name of the Programme (UG & PG)	Total Sanctioned Intake (last 4 yrs. for Engg./Arch. / HMCT/ Pharmacy/ Applied Arts etc. , last 3 yrs. for MCA and last 2 yrs. for MBA)	Total number of Faculty required as per norms (column 2 divided by 15)	Details of Faculty Available								Nature of Appointment				
			Professors		Associate Professor	Assistant Professors / Readers		Sr. Lecturers/Lecturer		Total	Others/visiting faculty	Total number of faculty Permanent & Approved by University	Total number of faculty on adhoc basis		
1	2	3	24000-650-29200-800-34000-1000-38000		21000-600-26400-650-29000	15700-550-23400-600-27000		13000-425-16400-450-20000		8	9	10	11		
			Ph.D.	Non Ph.D.	Ph.D.	Non Ph.D.	Ph.D.	Non Ph.D.	Ph.D.	Non Ph.D.					
PGDM FULL TIME	240 (for two years)	240 (admitted)	30		4	0		4		38	31 (VF)				
PGDM (HR) FULL TIME	120 (for two years)	96 (admitted)	PhD.-22		PhD.-2	PhD.-0		PhD.-2							
PGDM PART TIME	180 (for three years)	106 (admitted)	Non Ph.D-8		Non Ph.D-2	Non Ph.D-0		Non Ph.D-2							
EXECUTIVE PGDM	60	70 (admitted) 412 (total for all programs) 412/15 = 27 We have 38 full time and 31 visiting faculties in IMI. Our existing strength of 87 is more than sufficient to meet the need for not only existing students, but also for the expanded student population. Our current strength is therefore more than adequate.													6
Humanities	N.A.														
Social Sciences															

***NOTE: The institution should clearly give information about the faculty in each approved course(s) separately without any ambiguity.**

12 ii) (b) Details of the Full Time Teaching Faculty (Programme wise).

Name of the Course	S. No	Name (s) of the Teaching Faculty	Designation (Lecturer/ Asst. Professor/ Professor)	Qualifications with field of specialization			Date of Birth	Experience a) Teaching b) Industry c) Research			Date of Joining the Institution	Gross total salary as on date with scale & Basic pay.
				UG	PG	Doctorate		a	b	c		
UG Level	No Under Graduate Courses											
PG Level	1.	PGDM FULL TIME	<p>We have 38 full time faculty members adequate for our teaching requirements. In addition these resources are complemented by 31 visiting faculty.</p> <p><u>[Please refer Annex – 3 (A) & (B) for list and details]</u></p> <p>We do not offer undergraduate programmes. Our 38 full time faculty and 31 visiting faculty teach across the 4 long term programmes offered by the institute. Our faculty is highly qualified and ideally complemented by visiting faculty drawn from academia and industry. Based on our intake and AICTE recommended faculty student ratio of 1:15, we are happy to state that we <u>more than comply with this standard.</u></p> <p><u>Our current faculty student ratio is 1:8</u></p>									
	2	PGDM (HR) FULL TIME										
	3	PGDM PART TIME										
	4	EXECUTIVE PGDM										

Note: Whether exclusive faculty for PG course is available or the same is being shared with the UG programmes
Important Note:

1. *The institution is required to submit:*
 - i. *A statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.*
 - ii. *An affidavit from the Chairman of the Trust / Society / Director of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution.*

(Refer Annex 3 (A) Above)

2. *The faculty in Humanities & Sciences / General subjects should be specifically mentioned.*

12 ii) (c) Information about stability of the Faculty (separately for each Programme).

S. No.	Programme	Category	Period of appointment					Total
			Less than 6 Months	Between 6 Months to 1 year	Between 1 to 2 years	Between 2 to 3 years	More than 3 years	
	PGDM FULL TIME	Professors	3	0	3	3	21	30
	PGDM (HR) FULL TIME	Associate Prof.	0	1	2	--	1	4
	PGDM PART TIME	Assistant Prof.	--	--	--	--	--	--
	EXECUTIVE PGDM	Sr. Lecturers/Lecturers	0	--	3	1	--	4
		Others	--	--	--	--	--	38

12 ii) (d) Mode of selection of faculty and staff:

Name of the newspapers in which advertisements are placed and their circulation status

- Newspaper advertisements
- Staff Recruitment through recruitment agencies such as YWCA
- In addition, announcements are routinely made through the institutes website and can be viewed at www.imi.edu

The following are the newspapers in which advertisements appear:

Times of India (All Editions)
Economic Times (All Editions)
Hindu (All Editions)
Statesman (All Editions)
Tribune (Chandigarh)
Telegraph (Kolkata)
Business Standard (All Editions)
Indian Express (All Editions)
Financial Express (All Editions)

Constitution of the selection committee: Yes (Board of Governors representatives and outside experts on selection panel).

Whether University representative is invited in the selection committee meeting. Yes No

- Recruitment of faculty members is based on rigorous scrutiny by a selection panel that involves external experts as well.
- Applicants are referred/invited or self solicited.
- Selection is based on a number of methods such as interviews, expert assessment of academic contribution of the applicant, and faculty seminar etc.
- Recruitment of faculty members is based on an interview consisting of institution's governing council members and senior faculty members.
- Applications are generally invited through news media advertisement and through the website

12 ii) (e) Details of Technical / Administrative / supporting Staff

S.No	Category Staff	Number
1	Technical Supporting Staff a) Electrical Engineer b) Electrician / Plumber c) Electrical Attendant d) Librarian e) Assistant Librarian + Library Assistant f) Programmer g) System Analyst h) Others (Computer Lab in-charge, Lab Attendant etc)	1 5 4 1 4 1 1 2
2	Administrative Staff a) Administrative Officer b) Accounts Officer/Assistant Account Officer c) Clerks d) Others	4 2 27 (including Secretaries) 37 (Attendants/Safai Karamcharies/Driver/Supervisor)

13. **Strengths & Weaknesses of the institution in terms of Teaching Methodology/Transaction of Syllabus /Innovations /best practices (if any)/ industrial project / Industrial consultancy / research taken up for industry and amount granted thereby:**

SHORT WRITE UP ABOUT IMI

International Management Institute (IMI), India's first corporate sponsored business school was established in 1981, as an autonomous non-profit educational society in collaboration with International Management Institute, Geneva. As it completes 25 years in business education, IMI looks back at the past with pride and to the future with conviction that it will realize its vision of being a world class institution of management in all its dimensions. Located in the picturesque Qutab Institutional area, IMI's campus is as beautiful as it is modern.

With over 4000 [alumni](#) in more than 10 countries, IMI, India students have been crucial to the rapid progress of the institute. Several of IMI students have also pursued higher studies in North America and now teach in such IVY league institutions like MIT Sloan School of Management and Chicago Business School. IMI honours its alumni by conferring a distinguished alumnus award at the annual convocation. Alumni meets are held across the country in Bangalore, Chennai, Kolkata, Mumbai and Delhi. An international meet is held in November, the first Saturday of every year.

Of the 38 full time faculty members, over 75 percent have a doctoral qualification from reputed Universities such as Wharton, Cornell, Rochester, Virginia, Maryland, Yale, Ohio, Kansas, Delhi etc. Almost an equal percentage have industrial exposure too. IMI now enjoys an equal relationship with all its exchange partners in Europe, Australia and Asia. It is sought by business schools in the US for developing links for student and faculty exchange.

IMI remains mindful of the market and its needs and thus continuously upgrades its bouquet of offerings. Last year a new course in HR management was introduced. Further w.e.f. July 2007, IMI has comprehensively restructured its one year executive MBA programme after in depth consultation with industry with a view to serving the market demand of highly qualified and skilled managers. The programme is now of 15 month duration and involves a 3 month rigorous live research project. Happily it has attracted a superb student profile in the first year itself.

Finally, IMI added another feather to its cap recently. It was awarded accreditation by National Board of Accreditation for a period of 3 years for its 2 year full time Post Graduate Diploma in Management and for its three year part time programme in Management. Consulting and EDPs are also growing rapidly. Faculty consult with International organizations like World Bank, ILO, UNCTAD and UNDP, and with companies like companies like IOC, ONGC, Tata Motors, ITC, HAL etc. Last year more than 100 Executive Development Programmes were conducted for both public and private sector companies. IMI is looking to further expand executive education in the next year given the enormous support it enjoys from

industry. These changes will ensure that IMI continues to provide unsurpassed value to its stakeholders and enjoys their support in the manner it has during the last 25 years.

14. Students data and pass % since last three years.

S.No.	Course	Sanctioned Intake	Students Admitted	Students Passed out in first attempt	% of Students passed in first attempt	% of Students passing out with Distinction	% of Students with 1st Division	% of Students with IInd Division
						(no. of students) 'A' Grade	(no. of students) 'B' Grade	(no. of students) 'C' Grade
1	PGDM FULL TIME	120	2008-120 2007-120 2006-119 2005-119	110 (8 students dropped out) 120 119 119	98.2% 100% 100% 100%	2008-0 2007-3 2006-0 2005-nil	2008-104 2007-112 2006-119 2005-112	2008-06 2007-5 2006-0 2005-7
2	PGDM (HR) FULL TIME	60	2008-44 2007-36 2006-46	44 Started in 2006	44 Started in 2006	0 Started in 2006	41 Started in 2006	3 Started in 2006
3	PGDM PART TIME	60	2008-38 2007-34 2006-26 2005-52 2004-57 2003-54	20 22 16 30 29 35	76.92% 64.8% 50.8% 57.6% 61.5% 64.7%	1 1 0 0 1 0	17 17 13 25 24 31	2 4 3 5 5 4
4	EXECUTIVE PGDM*	60	2008 2007-30 2006-18 2005-18	28 18 18	98% 100% 100%	Nil 1 1	22 13 15	6 4 2

- Executive PGDM- Result Awaited

NOTE: Average result of two Semesters in case of Semester system

15. i) Total no. of students placed by the Institution through its Placement Cell (Discipline wise)

Year	Discipline	Total no. of students passed out (last 3 years)	Total no. of students placed through placement cell (last 3 years)
	PGDM FULL TIME	2008-112 (8 students dropped out) 2007-120 2006-119 2005-119	100% 100% (5 students opted out of placement) 100% 100 %
	PGDM –HR FULL TIME	2008- 44 (First batch passed out in 2008 only)	100 %
	PGDM PART TIME	2008-23 2007-25 2006-49 2005-36	This course is catering to working professionals and hence placement not provided
	EXECUTIVE PGDM	2008-Result Awaited 2007-28 2006-18 2005-18	Only 30 students opted for Placement and they were placed 10 students only opted for placement rest went back to their respective organizations

15 ii) Provide details of companies/Industries, which visited the institute for placement since the last three years.

S.No.	Year	Name of the Company/Industry	Number of Students placed
Refer Annex- 4			

16. Utilization status of grants received under various schemes of AICTE (R&D, MODROB, Faculty development, IIPC etc for the last three years).

S.No	Name of the Scheme(s)	Grant sanctioned (Amount & Date)	Grant utilized	Whether utilization certificate submitted, if yes amount for which submitted	Major impact
NIL					

17. Library facilities

A Total area of the library : 540Sqm. (5810 Sq. feet)

B Seating capacity of the library: 60

C Reprographic facility (yes / No): Yes

D Working hours of library:

Working Days 8.30 A.M. to 12.00 Mid night
[Monday-Friday, 1st & 3rd Saturday]
Saturday 9:30 A.M. to 5:30 P.M.
(2nd, 4th, & 5th)
Saturday & Sunday 9:30 A.M. to 5.30 P.M.

E Library Networking facility (yes / No): Yes

F Usage data of the library (in terms of books issued to the faculty & students etc.):
In Average 50 books issued per day. (In average same number of books returned per day).

G Annual library budget (% of annual student fee collected) : 5%

H Details of the library staff with qualifications and pay scales : attached

I Details of the library facilities

S.No	Course(s)	Number of titles of the books	Number of volumes	Journals / Magazines*	
				National	International
	PGDM FULL TIME PGDM (HR) FULL TIME PGDM PART TIME EXECUTIVE PGDM	16454	18703	152	46

** Besides print Journals we have subscribed "**Business Source Premier**" (EBSCO) online database contains 2300 full text Journals and Emerald Management XTRA contains 190 full text Journals. Total 2490 Online Journals.

Springer Link: Springer-Business & Economics eCollection comprises about **117 Journals** in Business and Management, Economics, Operations Research, and Statistics.

IMI LIBRARY Electronic Databases

1. **Business Source Premier(EBSCO)**, designed specifically for business schools, contains more than 2300 full text scholarly journals. As part of the comprehensive coverage offered by this database, indexing and abstracts for the most important scholarly business Journals back as far as 1886 are included.
2. **Emerald Management XTRA:** Emerald Management Xtra is the largest, most comprehensive collection of peer reviewed management journals, also backed by a management-specific abstracting service of world’s top 300 journals [contains **190 full text Management Journals**].
3. **Springer Link:** Springer-Business & Economics eCollection comprises about 117 Journals in Business and Management, Economics, Operations Research and Statistics (subscribed upto 2007)
4. **CRIS-INFAC:** Provides business research and opinions on issues impacting the competitiveness of Indian Industries and Companies. CRIS-INFAC publishes research reports on 45 industries and 150 companies.
5. **CapEX (CMIE):** This is a database of major investment projects on hand in India.
6. **India Trades (CMIE):** A detailed database of India’s exports and imports brought in collaboration with DGCI&S.
7. **Indiastat.com:** It covers wide range of information on the subject like Science , Technology, Agriculture, Industry, Statistics (Socio-Economic data).
8. **INDLAW:** It covers information on Indian legal, tax, business and regulatory issues.
9. **Prowess (CMIE):** A comprehensive database of about 9,500 large and medium companies.

18. Details of Laboratories & Workshops

S.No	Name of the Course	Name of the laboratory/workshop	Total Area of lab/workshop	Major equipment
N.A.				

19. Computer Facilities for the existing programme(s)

S.No	Particulars	Availability			
1.	No of Computer terminals	270			
2.	Hardware Specification	HP P-III , HP P-IV, HP Laptop P-IV, Toshiba Laptop P-III & P-IV, IBM Laptop P-IV, IBM Server, HP Server			
3.	No of terminals of LAN/WAN	400			
4.	Relevant Legal Software	Application		System	
		Office 2007 Office XP SPSS 14.0 MS Project SAS Adobe Photoshop SAP R/3-UAP Visual Studio Er-Win Suite Bundle Macromedia Director Oracle 8i & Developer 2 K Rational Rose Mathematica Trend Micro Anti Virus Acrobat Writer 8.0 Coreldraw		Windows Vista Windows 2003 Server Windows XP Professional Windows 2000 Server Windows 2000 Professional	
5.	Peripheral(s)/ Printers	Make	Nos.	Make	Nos.
		Scanner	4	Laser Printer	79
		LCD Projector	13		
6.	Internet Accessibility (in kbps & hrs)	2 MBPS & 24 Hrs. (WiFi enabled campus)			

Whether the computer facilities are suitable for the existing programmes ? Yes No

20. Building

1. Available Built up area per student 18.83

2. Total Built up Area for the existing programme(s) : 6780

Particulars	Area required as per norms (Sq.M)	Building with RCC Roof (Sq.M)	Building with Sheet Roof (if suitable for Educational Institution) (Sq.M)	Total sanctioned intake (last 4 yrs. for Engg./Pharmacy/ HMCT/ Arch. etc. 2 yrs. MBA and 3 yrs. for MCA)	Built up area per student	Total Area Available (Sq.M)
Instructional Area (Carpet Area)		1872		360	5.2	1872
Administrative Area (Carpet Area)		802		360	2.22	802
Amenities (Carpet Area)		2754	2754	360	7.65	2754
Circulation & Others		1352		360	3.75	1352
Total		6780		360	18.83	6780

21. Instructional Area for the existing programme(s)

Particulars	Number of rooms		Carpet area of each room	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution (Sq.M)
Class Rooms		10		
Tutorial Hall		-		--
Drawing Hall (*)		2		132,130
Computer Centre		1		150
Library		1		540
Laboratories & workshops		Nil		Nil
Total		14		1872

- ❖ Whether any academic activity is being carried out in the basement
If yes, give details. Yes No
- ❖ Whether a barrier free environment has been created in the building for Physically challenged persons. Yes No
- ❖ Whether the Classrooms, Tutorial hall, Drawing hall, Computer centre, Library, Laboratory and workshops are well equipped for the existing courses. Yes No

22. Land Availability

Land Category <i>(Rural/ District Head Quarter/ State Capital/ Metropolitan city)</i>	Area required as per Land Category (Acres)	Total Area available (Acres)
<i>Metropolitan city</i>		2.5 acres

- (a) Whether the said land is demarcated by fencing/ boundary wall for the institution *(Tick ✓ appropriate box)* Yes No
- (b) Whether the land is contiguous *(Tick ✓ appropriate box)* Yes No
- If Not, Number of plots Distance between the plots (Sq.M)
- (c) Whether the surroundings of the institution are suitable for educational purpose. Yes No

23. Availability of other facilities:

S.No.	Parameter	Availability	
1	All Weather Approach Road (cemented / kuchha)	Cemented	
2	Potable Water Supply System (own bore well / municipal corporation)	MCD & Borewell	
3	Electrical Generator (5kv, 5-10 kv, 10-15 kv, more than 20 kv)	2 Generators of 125 KV each	
4	Students' Canteen	Yes	
5	Students' Common Room (Boys / Girls)	Yes	
6	Hostel	Boys	Yes
		Girls	Yes
If no hostel facility is available, whether arrangements have been made for boarding and lodging of students near to the institution, if yes mode of travel from the place of stay to the institution			
7	Principal's Quarters	Yes	
8	Digital Library	Yes	
9	Quarters for Faculty	Yes	
10	Guest House	Yes	
11	Parking facilities	√	
12	Medical facilities (full time / part time doctor / dispensary)	Part time doctor	
13	Insurance facilities	Mediclaime policy for faculty & staff	
14	Telephone booth	Yes	
15	Gymnasium /indoor / outdoor stadium	Yes	
16	Rainwater-harvesting facilities are available	-	
17	Post office facility	Available in the locality	
18	Bank facility	-do-	
19	Transport facility for day scholars	Easy accessibility of public transport Transport is available for placement activities, events etc.	
20.	Reprographic facilities in the Institutions.	Yes	
21.	Barrier free environment for physically challenged.	Yes	

24. Fee Structure of the Institution

S.No.	Category	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee	Details given below:			
2.	Tuition Fee				
3.	University fee (Examination fee, Registration fee etc.)				
4.	Hostel fee (Rent etc.)				
5.	Laboratory fee				
6.	Library fee				
7.	Any other				
Total Fee					

The programme fee covers tuition, instructions and material, access to and use of the Library and the Computer Centre

Name of the Programme	Fee	Remarks
Two Year full-time Post Graduate Programme in Management (PGP) recognized by AICTE and approved by AICTE as equivalent to MBA Now known as PGDM FULL TIME (2007-2009)	Rs.5,05 Lakhs (two years)	Excludes books, course material, visits to industry, sponsorship to student events, participation in workshops seminars, twenty four hours internet connectivity access to library and computer resources. No separate fee is charged for student magazines, sponsorship to outside events and event organised by students. All these events are sponsored from the fee itself. We also offer free counseling services to students.
Three Year part-time Post Graduate Programme in Management (PGPM) recognized by AICTE Now known as PGDM PART TIME (2007-2010)	Rs.3.00 Lakhs (three years)	Excludes books, course material, visits to industry, sponsorship to student events, participation in workshops seminars, twenty four hours internet connectivity access to library and computer resources.
One Year full-time Post Graduate Programme in International Management (PGPIM) recognized by the Ministry of Human Resources Development, Government of India and AICTE Now known as EXECUTIVE PGDM-15 MONTHS (2007-2008)	Rs.5.50 Lakhs	No separate fee is charged for student magazines, sponsorship to outside events and event organised by students. All these events are sponsored from the fee itself. We also offer free counseling services to students.
Two Year full-time Post Graduate Programme in Human Resource Management (PGPHRM)) recognized by AICTE Now known as PGDM(HR) FULL TIME (2007-2009)	Rs.5,05 lakhs	

Time schedule for payment of fee for the entire programme

Name of the Programme	Fee	Time Schedule
Two Year full-time Post Graduate Programme in Management (PGP) recognized by AICTE and approved by AICTE as equivalent to MBA Now known as PGDM FULL TIME (2007-2009)	Rs.5.05 Lakhs (two years)	1.30,000 Within two weeks of receiving offer letter (includes a refundable one time caution deposit of Rs.10,000) 1,25,000 – October 3, 2008 1,25,000- April 3, 2009 1,25,000- October 3, 2009
Two Year full-time Post Graduate Programme in Human Resource Management (PGPHRM)) recognized by AICTE Now known as PGDM(HR) FULL TIME (2007-2009)	Rs.5.05 Lakhs (two years)	1.30,000 Within two weeks of receiving offer letter (includes a refundable one time caution deposit of Rs.10,000) 1,25,000 – October 3, 2008 1,25,000- April 3, 2009 1,25,000- October 3, 2009
Three Year part-time Post Graduate Programme in Management (PGPM) recognized by AICTE Now known as PGDM PART TIME (2007-2010)	Rs.3.00 Lakhs (Three years)	Ist year Rs.50,000 - Within two weeks of receiving offer letter (includes a refundable one time caution deposit of Rs.10,000) Rs.50,000 – Sept. 30, 2008 IInd yearRs.50,000 - June 30, 2009 Rs.50,000 – Sept. 29, 2009 IIIRDyearRs.50,000 – June 29, 2010 Rs.50,000- Sept. 28, 2010

One Year full-time Post Graduate Programme in International Management (PGPIM) recognized by the Ministry of Human Resources Development, Government of India and AICTE Now known as EXECUTIVE PGDM-15 MONTHS (2007-2008)	Rs.5.5 lakhs((includes international study tour) (15 months)	Rs.2,00,000 Within three weeks of receiving offer letter includes a refundable one time caution deposit of Rs.10,000 Rs.2,00,000 October 8, 2008 Rs.1,50,000 January 7, 2009
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	2008-09	2009-10
Hostel Fee (Lodging)	Rs.55,000.00 p.a	Rs.55,000.00 p.a
Boarding	Rs.2010 p.m. (veg) Rs,2120 p.m. (non veg.)	Rs.2010 p.m. (veg) Rs,2120 p.m. (non veg.)

The Institute has the resources to meet its financial obligations for recurring and non-recurring expenditures

25. Financial Position

(i) Whether applicant has opened a bank account in the name of the Society/ Trust for the existing institution Yes No

(ii) Source of income & expenditure during the last year

S.No.	Source of Income	Rs. (in lakhs)	Expenditure during the last year	Rs. (in lakhs)
1.	Central Government	Nil	Salary of Full-Time Faculty	358
2.	State Government	NIL	Salary for Visiting/Adjunct faculty	29
3.	University Grants Commission	NIL	Salary of Non-Teaching Staff	239
4.	Other Central/State Govt. Bodies	NIL	Library	21
5.	Private Trust	NIL	Computer Centre	51
6.	Donations/Life Memberships	30	Equipments Labs and Workshops	N.A
7.	Student Fees	907	Building (incl. classrooms)	25
8.	Internal Revenue Generation	-	Others (please specify) *3	
9.	Others (please specify) *2		Faculty Development	18.6
	Income from Investments	85	Office Maintenance	100
	Seminars and EDPs	282	Administrative Exp	125
	Brochure and application fee	55	Programme Exp.(advt. brochure printing, student activities, books, case materials etc)	191
	Hostel fee	89	Seminar & EDPs	197
	Other Incomes	49	Research Exp	98
			Depreciation	67
			Others	32
	Total	1497		1533

(iii)

Details of Operational funds (as on 31.3.2008)

S.No.	Name of Bank With Branch & Full Address	Account No.	Cash Balance (in lakhs)	FDR, if any (Excluding joint FDR submitted to AICTE)	Total Amount (in lakhs)
1.	Canara Bank, Jit Singh Marg, New Delhi	7062	15	251	266
2	Indian Bank, Mehrauli Instl. Area, New Delhi	411395	41	445	486
3	ICICI Bank, E-30, Saket, New Delhi	017101007842	-	6	6
4	8% GOI Bonds	-	-	160	160
5	Mutual Funds	-	-	145	145

Declaration:

It is certified that:

- a) Existing Courses are being conducted as per norms, standards and guidelines of the AICTE.
- b) All the physical deficiencies stated in the last approval letter have been complied with.
- c) The AICTE pay scales are being paid to the faculty members.
- d) The admissions are made on merit and no capitation fee or donation of any kind is charged for admission.
- e) The teaching faculty has been recruited as per qualifications and experience laid down by AICTE.
- f) The tuition and the other fee is being charged as prescribed by the Competent Authority.
- g) No new course has been started (since the last approval by AICTE) without prior approval of AICTE.
- h) The institution is not running any courses not approved by AICTE in the premises of the AICTE approved institution.
- h) The intake in any of the AICTE approved course has not been increased beyond the sanctioned intake, without prior approval of AICTE.

I/We solemnly declare that no information has been withheld and all the information provided in this Compliance Report is correct. If any information is found to be incorrect or false, I/We understand that proposal shall be liable for rejection.

**Date: 26 August, 2008
Place: Delhi**

**(Col. B R Kapoor)
Registrar**

List of Annexure's to be submitted along with the Compliance Report

(Annexures should be strictly submitted in the following order alongwith index and page numbers and signed by the authorized signatory).

Copy of Mandatory Disclosure. (giving separately)

Annexure 1 List of Board of Governors

Annexure 2 Detailed Bio Data of Director of the Institute

Annexure 3 Faculty & Staff

(A) Existing faculty:

The following documents should be submitted for each of the existing faculty members in the serial order as mentioned **in the section 12. ii b)** of the compliance report.

- 1) One page biodata alongwith passport size photographs (with details covering number of papers published, books written, summer winter schools attended, R&D projects undertaken etc.).
- 2) Copies of appointment letters with terms and conditions of appointment and joining report.
- 3) Aquittance roll of Faculty / Non-teaching staff for the current and previous year.
- 4) Salary register of faculty/proof of salary paid to the staff along with TDS records.

(B) Additional faculty appointed.

The following documents should be submitted for the additional faculty members appointed.

- 1) Copy of the advertisement.
- 2) Details of the number of candidates applied and called for interview.
- 3) Selection Committee minutes and recommendations.
- 4) Approval by the Governing body or board of governors.
- 5) One page biodata of the appointed candidates.
- 6) Appointment letter and joining letters of the appointed faculty.

(C) The institution is required to submit a statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.

(D) An affidavit from the Chairman of the Trust / Director / Principal of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution is required to be submitted by the institution.

Annexure 4 Placement Record for last three years

Annexure 5 Details of the Built-up Area.

- Approved building plan with total area of built-up space.
- Building completion certificate from competent authority.
- Details of proposed/under construction area. (if any)

Photographs and Video CD (attaching separately)

- The Institution is required to submit a group photograph with name underneath of all the faculty members and staff (Technical and Non-Technical, etc. separately) along with the head of the Institution.
- Photograph (color) of the building attested by the Chairman/Secretary of the Trust/Society.

Annexure 6 Correspondence related to AICTE Approval.

- Copy of the first approval of AICTE
- Copies of subsequent extension of approval letters of AICTE
- Latest Affiliation of University
- Details of reduction in intake last year, if any.
- Documents related to penal action against the Institution by the University/State/AICTE last year, if any.

Annexure 7 Details regarding workshop, laboratories, library and computers– Course-wise

- Stock Register of Library Books (copies of last five pages to be submitted)
- Usage register of books (copies of last five pages),
- Stock registers of Computers, equipment
- Internet facility, (Type and bandwidth details)
- Copies of Cover page of all journals (last six months) Cover Page of all Journals to bear the stamp of the institution.
- List of laboratories available with area of each lab and major equipments.

Annexure 8 Students data.

- Course-wise number of Students admitted in the previous year.
- Percentage of Pass in each course for the last three years. (A copy of the affiliating University Results of the last three years to be provided.)
- No. of students admitted under PIO / Foreign Nationals (with passport details and account and currency in which fees have been paid).

Annexure 9 Land details.

- A copy of original Land documents.

Annexure 10 Financial details

- Audited Statement of accounts of the institution
- Latest bank statement, funds available in the FDR and Saving Account/Current Account
- A copy of fee receipts with details of the fee being charged from the students.
- TDS Certificate in respect of the Income Tax deducted from salary of faculty members.